

MUFFINS FOR MANIACS **Participant Instructions**

ExpressNet Integrated Audio & Web Conferencing

Please Check Your time!

8:30AM Eastern Standard Time

Via Telephone

1. At the time specified by the call leader:
 - a. From the US or Canada, dial **1-877-521-8687** (toll-free)
 - b. From outside the US or Canada, dial **+1-303-928-3229** (toll call)
2. When prompted, enter the conference ID: **9914730**
3. When prompted, state your name.
4. You will be placed on hold until your call leader joins the call.
5. Once you are all connected, you will hear a tone anytime someone joins or exits the call.

Via the Web

1. Point your web browser to www.expressconnectinc.com.
2. Click on the "ExpressNet" button in the left margin of the website.
3. Sign in as a Participant "interacting on the phone" by entering the Conference ID (**9914730**).
4. Follow along on the web as you listen via the phone. You may send questions to the call leader by using the "submit question" tab shown on upper left portion of your screen.
5. Maximize your screen for best viewing results. Press "F11" on your keyboard to further enlarge your view.

During the Conference

While you are on the call, you have some conferencing features available to you, as one of the participants:

- a. *0 Request private operator help.
- b. 00 Request public operator help.
- c. *6 Mute your individual line.**
- d. *7 Unmute your individual line.
- e. *9 Hear a private roll call (You will hear the names that were recorded when each person dialed into the call.)

**Should you experience any technical difficulties getting into the call, you may contact the HelpDesk for operator assistance 24 hours a day, seven days a week:

From the US or Canada: 1-877-549-2054 (toll-free)

From Outside the US or Canada: +1-303-928-3344 (toll call)

DIAL-IN NUMBER: 1-877-521-8687
INTERNATIONAL DIAL-IN: +1-303-928-3344
CONFERENCE ID: 9914730